

**Rappahannock Rapidan Regional Commission
June 22, 2022 Regular Meeting
Warrenton-Fauquier Airport, Midland, VA**

MINUTES

	Culpeper County		Town of Culpeper
X	Gary Deal	X	Chris Hively
	John Egertson	X	Meaghan E. Taylor, Chair
	Fauquier County		Town of Gordonsville
X	Christopher T. Butler	X	Robert K. Coiner
X	Paul S. McCulla, Vice-Chair		Town of Madison
	Madison County		William Lamar
	R. Clay Jackson		Town of Orange
	Jonathon Weakley	X	Martha Roby
	Orange County	X	Greg Woods, Treasurer
X	James P. Crozier		Town of Remington
X	Theodore Voorhees		Evan H. ‘Skeet’ Ashby
	Rappahannock County		Town of The Plains
	Garrey W. Curry, Jr.		Lori B. Sisson
X	Debbie Donehey		Town of Warrenton
		X	Brandie Schaeffer
		X	William T. Semple II
			Town of Washington
			Frederic Catlin

Staff Present: Liz Beling, Monica Creel, Jennifer Little, Michelle Edwards, Patrick Mauney, Terry Snead

1. Call to Order

Chair Taylor called meeting to order at 1:01 p.m. She thanked Commissioners Butler and McCulla for hosting today’s meeting and organizing tours of the facility before and after the meeting.

2. Pledge of Allegiance

Chair Taylor led Commissioners in the Pledge of Allegiance.

3. Roll Call & Quorum Determination

A quorum of the Commission was confirmed.

Commissioners also wished Mr. McCulla well on his upcoming retirement in June 2023 and thanked Ms. Schaeffer for her service to the Commission upon her resignation as Warrenton Town Manager in July.

4. Agenda Approval

Upon motion by J Crozier, 2nd by D Donehey, the agenda was approved ayes all.

5. Public Comment

There were no comments from the public.

6. Presentations and Special Recognition

Chair Taylor welcomed Michelle Edwards, RRRC Environmental Programs Manager. Ms. Edwards presented information from the Chesapeake Bay Program's Local Leadership Workgroup. A copy of the presentation slides is included with the minutes.

Commissioners discussed various co-benefits and obstacles to watershed implementation projects, the importance of balancing costs with source of funds, and how to measure progress with the overall pollution reduction requirements.

Chair Taylor thanked Ms. Edwards for her presentation.

7. Approval of Minutes

a) April 27, 2022

Chair Taylor presented the minutes from the April 27th RRRC meeting. J Crozier moved to approve as presented, 2nd by D Donehey. The motion carried.

8. Financial Reports

a) FY 2022 Year to Date Financial Report & Budget Amendments

Chair Taylor asked P Mauney to review the financial reports. P Mauney noted that revenues and expenses remained in line with the amended budget through May 31st.

9. Executive Director's Report

Chair Taylor asked P Mauney to review the Director's report. P Mauney shared that De Anderson has rejoined the Commission as Coordinated Entry Specialist, and that there are two current vacancies that will hopefully be filled by late Summer.

He reviewed upcoming changes to water supply planning based on revised state regulatory guidance, noting that the RRRC region is identified as one water supply planning region, but that each County and their respective incorporated towns have previously completed water supply planning at the local level.

He also noted that the Commission's email newsletter was relaunched in June and would go out monthly moving forward, shared that he anticipated an award notification for the Comprehensive Economic Development Strategy in July, and thanked Mayor Roby and Mr. Woods from the Town of Orange for inviting him to represent RRRC at the Town's recent Sesquicentennial.

10. Staff Updates

a) Regional Housing Program update

Chair Taylor asked P Mauney and Jennifer Little to review the status of the Regional Housing Program. J Little reviewed feedback received from local government planning staff regarding their needs and how the Commission may help them with local housing efforts. She indicated that there was a strong desire for resource and material development related to housing best practices, ongoing data compilation and tracking,

and programmatic information. Staff will continue to follow up with a Regional Housing Strategy that supports local needs.

Chair Taylor thanked Ms. Little for the information.

b) Farm to School Program Year One Report

Chair Taylor asked Elizabeth Beling to present information on the first year of the Farm to School program. E Beling shared data and statistics from school nutrition programs as to the overall benefits of the program, as well as a summary of the various outreach activities that were undertaken in year one. Commissioners noted differences between localities in terms of spending on local food, and discussed opportunities for continued growth of the program along with requests to provide useful data comparisons across counties.

Chair Taylor thanked Ms. Beling for her work over the past year.

c) By-Laws Amendments – Second Reading

Chair Taylor stated that the Commission requested staff to review and present bylaws amendments related to quorum, and also for gender references in the current bylaws, and that the first reading was held in April and the Commission could adopt the amended bylaws today. She asked for any additional questions for staff.

P McCulla moved to adopt the amended By-Laws, 2nd by J Crozier. The motion was approved ayes all.

11. New Business

a) Resolutions Authorizing Smart Scale Round Five Funding Applications by RRRC and from local governments

Chair Taylor asked P Mauney to review the Smart Scale resolutions. P Mauney stated that the first resolution included a project for which Fauquier County requested the Commission serve as the project application, and that the second resolution was for all projects anticipated to be submitted by local governments. The Commission must consider support for projects on Corridors of Statewide Significance and, historically, has offered support for all locally-submitted projects.

J Crozier moved to approve the Resolutions of Support, 2nd by M Roby. The motion carried ayes all.

b) Intergovernmental Review Request – Mid-Atlantic Broadband Middle Mile Fiber project

Chair Taylor presented item 12B and asked P Mauney to review the intergovernmental review process and the Commission's role. P Mauney noted that staff receives intergovernmental review requests on a regular basis, most commonly related to requests for federal funding or for environmental review of projects. When a project impacts a single jurisdiction, staff reaches out to the Commissioners from that jurisdiction. When a project impacts multiple jurisdictions, the item is included for Commission review, but generally comments or approval are not required. He stated

that the Commission can take action, but is not required to do so today.

c) Draft Personnel Manual

Chair Taylor asked P Mauney and T Snead to review the draft personnel policies, noting that no action was requested today. P Mauney thanked T Snead for taking the lead on development of the policies, which were much needed and a full revision of the existing policies. He stated that the policies were shared with staff members and that internal review would continue through July, and that he welcomed any questions or comments from Commissioners during that time. He anticipated a request to approve the manual in August.

d) FY 2023 Draft Budget

Chair Taylor reminded the Commission that the draft budget was presented in April and asked P Mauney to provide brief comments. P Mauney stated that there were no changes to revenues and expenses from April, although he anticipates the budget to be amended during FY 2023 based on additional revenues and spending trends during the year.

J Crozier moved to approve the FY 2023 budget, 2nd by R Coiner. The motion carried ayes all.

12. Closed Session

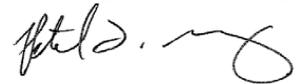
13. Regional Roundtable

Commission members shared information of note from their communities.

14. Adjournment

Upon motion by R Coiner, 2nd by D Donehey, Chair Taylor adjourned the meeting at 3:04 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director